



Hollowell & Teeton  
Parish Council

**Minutes of The Extra Ordinary Meeting of Hollowell & Teeton Parish Council held on June 21st 2016 in Hollowell Village Hall at 7.30pm**

**Present:** A. Crisp (Chair), B. Wenden, H. Oswin, E Curtis, M Tomalin  
F Keable (Clerk)

**69.2016 Apologies**

It was resolved to accept the apologies received from Cllr Eaton, proposed by Cllr Wenden, seconded by Cllr Oswin, unanimous.

**70.2016 Written requests for dispensations for agenda items**

None received

**71.2016 Declarations of interest for items on the agenda**

None received

**72.2016 Co-option of two new councillors – resolution to appoint.**

Two parishioners had registered an interest in the two councillor vacancies, one had indicated that he would not be available until the July meeting. Ms Sue McCubbin attended the meeting and indicated that she would be willing to stand as a parish councillor, it was resolved that Sue McCubbin is appointed as councillor for Hollowell ward. This was proposed by Cllr Wenden, seconded by Cllr Oswin and agreed by all. Cllr McCubbin signed the Declaration of Acceptance of Office and joined the council.

It was hoped that the second vacancy would be filled at the next full meeting on July 13<sup>th</sup>.

**73.2016 Clerks resignation and replacement – Council to agree on action**

The Chairman explained that the clerk had handed in her written resignation, it was agreed that she would stay in position to oversee the appointment of a new clerk and aid the transition period until after the September meeting.

It was Resolved that the Chairman would draft a vacancy notice that would be publicised by Ncalc and also around the village. The vacancy would be for 4 hours a week and the terms would be agreed as per the Ncalc template.

The closing date of July 11<sup>th</sup> was agreed as this would give time for a report to be given at the July meeting. It was agreed that the interviews would be conducted by the Chairman, Vice Chairman and the Clerk.

**74.2016 Planning**

**74.2016/1 New application**

**DA/2016/0554 2 storey extension to the side, 7 Creaton Rd, Hollowell**

It was resolved to submit No Objections and No Observations.

**75.2016 Parish Council website – council to agree action**

After some discussion it was agreed that improvements need to be made to the council website if the council is to be fully compliant with the Transparency code. The Chairman explained that he had looked into two providers but both had considerable costs attached particularly for website management. The Clerk explained that the council could apply for a

grant from the Transparency Fund which would pay for the initial costs of setting up a new site. Councillor Oswin undertook to research setting up an alternative web site taking note of possibility of transferring the domain name and email service and that the current site is also used by the Village Hall, Church and Neighbourhood Watch.

It was agreed that this item would be discussed further at the July meeting.

**76.2016 Pocket park – Clerk and Cllr Wenden to report on arrangements for Annual inspection**

It was reported that the dog waste bin had not been emptied, Cllr Wenden agreed to report it to Daventry District Council. The Clerk would book in the annual inspection for July / August.

**77.2016 Broadband – Cllr Curtis to report on issues raised by parishioners and council to agree action.**

It was reported that several residents are unhappy that they have not yet been connected with the service provided by Gigaclear due to a fault with the fibre optic cable. Councillor Curtis had made representation to Gigaclear but had been advised that it would be necessary to dig up the road in Hollowell to locate and repair the fault and this may take several weeks to complete. It was agreed to review the situation at the next meeting.

**78.2016 Mowing – Cllr Eaton to report on liaison with 4 Counties and council to agree action.**

Cllr Eaton reported to the Clerk that he had met with Tom Cooper of 4 Counties and visited locations where further attention was needed. Additional cuts had been requested and the mowing was now satisfactory but he and Cllr Wenden would continue to monitor it. This action was noted.

**79.2016 Finance – resolution to approve any payments presented at the meeting**

The Clerk presented the following cheques for payment.

<b>Details</b>	<b>Amount</b>	<b>Cheque Number</b>
Four counties mowing	£1092.00	816
F keable June salary	£155.16	817
HMRC Paye	£38.80	818

It was resolved to approve the above payments, proposed by Cllr Wenden and seconded by Cllr Oswin.

**80.2016 Next meeting July 13<sup>th</sup> 2016**