



Hollowell & Teeton
Parish Council

Minutes of The Extra Ordinary Meeting of Hollowell & Teeton Parish Council held on August 10th 2016 in Hollowell Village Hall at 7.30pm

Present: A. Crisp (Chair), B. Wenden, H. Oswin, E Curtis, G. Leah, S. McCubbin

105.2016 Apologies

It was resolved to accept the apologies received from Cllr Eaton, Cllr Tomalin, F Keable (Clerk) proposed by Cllr Crisp, seconded by Cllr Wenden, unanimous.

106.2016 Written requests for dispensations for agenda items

None received

107.2016 Declarations of interest for items on the agenda

None received

108.2016 Planning

108.2016/1 New application

DA/2016/0711 Holly Cottage 20, Church Hill, Hollowell, NN6 8RR, Construction of garden room to rear elevation and car port to side elevation. Chairman reported receiving written representation from applicant and after consideration it was resolved to submit No Objections and No Observations. Proposed by Chairman and seconded by Councillor Oswin and agreed by all.

108.2016/2 DDC 2016 Part 2A & B Local Plan Evidence Base Methodologies - Technical Consultation- Councillors to consider response. The Chairman explained the background to the consultation and previous responses made by the Council. After consideration it was determined that no response would be made to this current consultation. Proposed by Chairman, seconded by Councillor Wenden and agreed by all.

109.2016 Parish Council website – Chairman to report on action taken

The Chairman stated that contact had been made with Hugh Kinch but he has not been able to confirm a time or date for meeting with Chairman and Councillor Oswin to discuss Council web site and issues affecting change to new site. It was resolved that Chairman would continue to seek a meeting and Councillor Oswin would review the current web site in preparation for possible change. Proposed by Chairman, seconded by Councillor Oswin and agreed by all.

110.2016 Pocket park – Cllr Wenden to report on arrangements for Annual inspection

Councillor Wenden reported that the dog bin had been emptied but was filling again. He had liaised with Councillor Eaton to arrange further grass cutting and would then seek date for Inspection in liaison with the Clerk on her return from holiday.

111.2016 Clerks resignation and replacement – Council to agree on action

The Chairman thanked all Councillors who had assisted with the interview of the five applicants conducted on 18 and 21 July 2016. This had resulted in the selection of Gillian Greaves as the new Clerk at salary scale point SCP 20 and she would commence duties on

17 August 2016 to complete handover from Fiona Keable by 14 September 2016. The decision to appoint the new Clerk was in accordance with the delegated responsibility recorded at item 92.2016 of the minutes of meeting on 13 July 2016.

112.2016 Rights of Way: The Jitty (CY 6) and The Stumps (CY 7) – Councillor McCubbin to report on issues raised by Parishioners and response from NCC R of W Officer.

Councillor McCubbin reported that maintenance work had been carried out on The Jitty on Wednesday 3 August 2016 by staff from NCC R of W, prior to the Open Gardens weekend. The R of W officer had informed Councillor McCubbin that there was a considerable amount of dog faeces evident along The Jitty. Councillor Curtis stated that a resident had undertaken to sweep the footpath immediately prior to the Open Gardens held on Sunday 7 August 2016. It was agreed to review the situation at the next meeting.

The Chairman reported that resident Adam Shuter had made representation by email to the Council in regard to the state of the The Stumps bridle way and this had been forwarded to Nick Wedgbrow NCC R of W who had responded. Councillor McCubbin reported that she had been in contact with Adam Shuter and Nick Wedgbrow and there were plans to install gates at each end of the bridle way to prevent access by 4 x 4 vehicles.

113.2016 Finance – resolution to approve any payments presented at the meeting

The Chairman stated no payments had been presented.

114.2016 Next meeting September 14th 2016

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