



Minutes of The Ordinary Meeting of Hollowell & Teeton Parish Council held on March 16th 2016 in Hollowell Village Hall at 7.30 pm

Present: A. Crisp (Chair), M. Tomalin, B. Wenden, S. McCubbin, H. Oswin, E Curtis, A Eaton, H Kinch
F Keable (Clerk)

27.2016 Apologies

No apologies were received.

28.2016 Written requests for dispensations for agenda items

None received.

29.2016 Declarations of interest for items on the agenda

None received.

30.2016 Public Forum

No public present

31.2016 Approval of the minutes from the previous meetings on January 13th 2016 and February 10th 2016

The minutes were circulated prior to the meeting, the Chairman asked if any amendments were required to the minutes of the meeting on January 13th 2016? There were none, Cllr Kinch proposed the minutes are approved, Cllr Curtis seconded the proposal and all agreed. The Chairman asked if any amendments were required to the minutes of the meeting on February 10th 2016? There were none, Cllr Curtis proposed the minutes are approved, Cllr Oswin seconded the proposal and all agreed. The minutes were signed as a true record.

32.2016 Neighbourhood Watch and police liaison

The Chairman reported that in the past the issue with the Neighbourhood watch system had been a lack of communication. This has improved greatly over the last few weeks to the extent that crime reports from other villages are now being circulated which makes it apparent how much crime is actually taking place in the rural villages. The Chairman reported that there had been a burglary at Hollowell Manor on Monday night, there had also been door to door knockers in the villages during the day on the Monday selling garden compost.

There are issues with staffing levels in the Daventry District but the police are still very keen for parishioners to report each and every incident.

33.2016 Pocket Park

33.2016/1 To receive the monthly report

Cllr Wenden reported that it is still extremely wet on the pocket park, the condition of the play equipment is the same as the previous month, no additional action needed.

33.2016/2 Annual inspection –

Cllr Wenden explained that the work required for the annual inspection will take place as soon as the ground dries up.

33.2016/3 HPPAC

Nothing to report.

33.2016/4 Hedgerow maintenance

The Chairman reported that the Creaton Road hedge bordering the pocket park has now been cut back and a new stock fence has been erected. The ditch has also been cleared out.

Cllr Wenden voiced concern that it seemed that more mature trees have been cut down than was planned, the Chairman explained that all the trees listed in the tree inspection report have been preserved. The Chairman explained that he had met the contractor on site several times and had discussed when the best time to replant whips of native hedgerow species would be. It was agreed not to replant immediately as it was felt that it would be better to wait and see when the hedge regrowth started.

The pile of rubbish would soon be removed. Cllr Wenden proposed the formation of a working party to establish where and when to replant a new hedge and what sort of hedgerow plants to use. The proposal was seconded by Cllr Eaton, there were no votes against and so the motion was carried.

Cllr Wenden then proposed that the council agree to spending a maximum amount of £750.00 on replanting the hedge, the hedge is 150m long and the council has received a quote of £5/M to replant. Cllr Tomalin seconded the proposal; there were 4 votes in favour, 2 against and 1 abstention.

The motion was therefore carried.

34.2016 Planning

34.2016/1 New applications

DA/2016/0112

1 Orchard Close, Hollowell, Northampton - First floor extension.

Cllr Kinch left the meeting at this point. He was then asked to explain the planning application to the council as the application was his own property, he gave a brief over view of the plans and then left the meeting again.

It was agreed that the plans comply with the Hollowell and Teeton Village Design Statement and therefore the Chairman proposed that there are No Observations and No Objections, Cllr Oswin seconded the proposal and all agreed.

Cllr Kinch returned to the meeting.

34.2016/2 Completions

DA/2015/1082 Construction of rear dormer with Juliet Balcony (retrospective)

A decision has not been made on the above application.

34.2016/3 The Poplars, Creaton Road, Hollowell

The Chairman reported that he had received a reply from DDC regarding the proposal from the owners of The Poplars to leave two tyre tracks of planings in the paddock for ease of access. The DDC Planning officer explained that there would be no requirement to obtained planning permission to do this.

34.2016/4 Consultation on Local Plan Part 2a, Settlements and Countryside Local Plan 2011-2029

The Chairman reported that he had completed Part 2a of the survey but, together with Cllr Curtis had decided not to complete Part 2b Gypsies, Travellers and Travelling Show people.

35.2016 Finance – Clerk to report and council to decide on actions

36.2016/1 Receipts

NCC Mowing grant £392.24

Interest .92p

37.2016/2 Payments

To approve payment of the following cheques, plus those presented at the meeting

Details	Amount	Cq Number
Fiona Keable salary March	155.16	805
HMRC Paye	38.80	806

Cllr Wenden proposed that the above payments are approved, Cllr Kinch seconded the proposal and all agreed.

37.2016/3 Bank reconciliation as at February 29th 2016 Receipts inc starting balance £20289.07 less payments £7952.94= **£12336.13** Cash in Current Account £1500 plus cash in Business Account £11077.82 Less Uncashed cheques £241.69 = **£12336.13**

The Clerk reported that Natwest had failed to send out the council's bank statements which may cause a problem during the audit. It is hoped that the issue has now been resolved.

37.2016/4 Internal controls audit

Cllr Tomalin reported that he had completed the council's annual audit check and everything was in order.

37.2016/5 Request from Citizens Advice Daventry for funding contribution

The Chairman explained that he had received a funding request from Citizens Advice in Daventry. The Charity has helped many people throughout the Daventry area and specifically from Hollowell and Teeton. It was agreed that as there was still some money left in the budget then it would be beneficial to help out a local cause. The Chairman explained the procedure for calculating s.137 payments. Based on 303 electors and an allowance of £7.36 the requested donation of £350.00 falls within the legal limits. Cllr Eaton proposed that the council make a donation of £350 to Citizens Advice Daventry, the proposal was seconded by Cllr Oswin. One councillor abstained but the motion was carried with 7 votes in favour.

37.2016/6 'Clean for the Queen' – Purchase of stock of litter clearing kits.

There is a national initiative to clean up Britain in time for the Queens 90th birthday in June, the main clean up weekend was on March 4/5/6 and was co-ordinated in Hollowell by the Hollowell Hens. The group asked if the parish council would consider purchasing some litter pickers to enable a clean up to be done twice a year in the village, Cllr Eaton offered to purchase the litter pickers for the group on behalf of Hollowell Steam Rally on the basis that they could share the pickers between the two groups.

Cllr Curtis accepted the offer and thanked Cllr Eaton.

38.2016 Highways

38.2016/1 Church Hill, Hollowell

The Chairman reported that the refuse lorry has not been able to access Church Hill at the usual time due to the roadworks. It has since been agreed and publicised that the refuse collection will be a 6am on the normal collection day, this has worked well so far. It is thought that the roadworks will finish next week.

38.2016/2 The Jitty, Hollowell

Cllr McCubbin reported that the work has now been completed at the Jitty and it has been resurfaced. No further action is required.

38.2016/3 Ravensthorpe Rd, Hollowell

Cllr McCubbin reported that the potholes on Ravensthorpe Rd had been repaired last week.

39.2016 Mowing

39.2016/1 Appointment of Contractor

The Chairman reported that despite advertising for applications to tender and approaching several different local companies, the council did not receive any applications for the mowing contract.

The Clerk received an email from a company based in Kilworth advertising landscape services to local councils. The clerk sent the tender information and following a meeting with the Chairman the company sent in a tender application. The cost for 5 cuts during the year plus the topping of the pocket park was £1975, the Chairman proposed that the council accept the quote and offer an initial 12 months contract with an option to extend at the end subject to satisfactory approval from both parties.

Cllr Eaton seconded the proposal and all agreed, Cllr Eaton asked to for his contact details to be passed to the new contractor.

Clerk to action.

40.2016 Elections 2016

The Council will be going to election on May 5th 2016, there is a candidate briefing on March 29th 2016, 5pm DDC Offices. The Clerk has now received the nomination papers and these were handed out at the meeting. Members of the public that are interested in standing for election are asked to contact the Clerk for a nomination paper.

41.2016 Correspondence received – see separate sheet

The Chairman received a commemoration coin promotion to celebrate the Queens 90th Birthday.

42.2016 Next meeting date

May 18th 2016

Annual Parish Meeting 7:30pm

Annual Meeting of the Parish Council 7.45pm (on Completion of Annual Parish Meeting)