 **HOLLOWELL & TEETON PARISH COUNCIL**

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Minutes of the Extraordinary Meeting of Hollowell & Teeton Parish Council held in Hollowell Village Hall on Wednesday 7 February 2024 at 7.30pm.

Councillors: Cllr A Crisp (Chairman)

 Cllr E Curtis

 Cllr A Eaton MBE

 Cllr G Leah

 Cllr S McCubbin

 Cllr H Oswin

Clerk to the Council: Gillian Greaves

 8 members of the public

**24/021 Receive and approve apologies for absence.** Apologies received from Cllr Tomlinson due to other arrangements. The Council **Resolved** to accept the apologies

**24/022 Receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.** None received.

**24/023 Receive and approve for signature the minutes of the meetings held on 17 January 2024.** The Council **Resolved** to approve the minutes of the 17 January 2024 and the Chairman signed them as a correct record.

**24/024 Note any matters arising from the minutes not included on the agenda for report only.** None raised.

**24/025 Public Participation.** The Council received explanation of the proposed development from the applicant and agent / architect. There was an expression of support for the application from the other residents attending and no outright objection.

**24/026 Planning: To determine a response to the following planning application.**

|  |  |  |
| --- | --- | --- |
| **Application no** | **Location** | **Description** |
| **2024/0150/FULL** | **Rosemount 18 Church Hill Hollowell NN6 8RR** | **Demolition of existing dwelling and erection of replacement dwelling** |

The Council determined that, there was no objection and made the observation that it does not support the use of render as an exterior covering on the upper structure. Councillors requested that, if approved, consideration of conditions being imposed: 1) Glazing on the North and South sides of the property should be obscured to prevent direct overviewing of adjacent areas 2) The stone construction should be Local Northamptonshire iron stone. 3) That a screening hedge be planted and maintained on the boundary between No. 20 and No. 18 Church Hill to be agreed between the applicant and resident of No. 20 4) That the existing mature hedge on the frontage on Church Hill be retained and maintained at the current height.

**24/027 Chairman to brief Council on Planning Seminar, Section 106 Community Infrastructure Levy.** The Chairman gave the Council a summary of the recent Planning Seminar that he attended on-line.

**24/028 Receive the Tree Survey Report, quotation for remedial works and agree any action.** The Chairman circulated the tree survey report completed by Maurice Fitch Tree Works Ltd., prior to the meeting. The Council approved the payment for the survey and agreed to consider the recommendations of the report further at the March meeting.

**24/029 Payments – approve payments below:** The Council **Resolved** to approve the payments listed below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MOP** | **Payee** | **Purpose** | **VAT** | **Amount** | **Powers** |
| BP | G Greaves | Clerks Salary February 2024 |  | £300.50 | LGA 1972 s112 |
| BP | HMRC | Clerks PAYE February 2024 |  | £75.20 | LGA 1972 s112 |
| BP | G Greaves | Clerks Feb Expenses Mileage  |  | £11.70 | LGA 1972 s112 |
| BP | M Fitch Tree Works Ltd.,  | Tree Survey Invoice 10967 | £70.00 | £420.00 | Open Spaces Act 1906 ss 9&10 & Public Health Act 1987 s164 |
| DD | ICO  | Data Protection Registration  |  | £35.00 | LGA 1972 s112 |
| BP | Total Energies  | Electricity Supply Invoice  | £11.73 | £234.56 | Highways Act 1980 |

**24/030 Grit bins – Council to note NCALC information for the maintenance contractor.** The Chairman updated the Council on the information received from NCALC on local contractor offering grit deliveries, The Council noted the information for future reference and **resolved** to delegate authority to the Chairman and Clerk to purchase replacement grit as and when required.

**24/031 Council to consider NCALC Street Light Survey including:**

1. **Chairmans recommendation for street light information notice/labels.** The Chairman reported on the street light survey and subsequent information relating to out of hours emergency arrangements The Chairman recommended that the Council consider attaching contact information to all street lights to ensure that residents know how to report faulty street lights, this information is available on the Council’s website.
2. **Quotation for 32 street light notice/labels.** Noted the quotation but decided not to pursue further.

**24/032 Clerks Additional Hours of Work – Council to agree payment for 4 additional hours worked and mileage expenses due to extraordinary meeting 7 February 2024**. The Council **Resolved** to approve the Clerk, 4 additional working hours for the extraordinary meeting held on 7 February 2024.

**24/033 Complaint received concerning dog fouling in the Pocket Park.** Council considered the matter and referred to the Council’s Policy on Dogs in the Pocket Park. The Council were not aware of any other complaints or incidents of dog fouling in the Pocket Park play area and agreed to monitor the situation over the next month, and discuss the matter again at the March meeting.

**24/034 Date of Next Meeting Wednesday 13 March 2024 – noted.**

**24/035 Close. Meeting closed at 8.40pm.**